

Havana Regional Port District
Minutes of Regular Meeting
Held October 10, 2025

Meeting was called to order 8:46 AM by Bob Martin, President.

1. Reading of Agenda

Roll call: Members present were Bob Martin, president; John Komnick, treasurer; and Mike Perkins, secretary.

2. Consent Agenda

2.1 Approval of the Agenda for October 10, 2025 (this meeting).

2.2 Approval of the Regular Meeting Minutes from September 19, 2025.

2.3.1 The financial report from Mr. Komnick is as follows:

- Mr. Komnick reported the checking account balance is \$29,214.88 and represents all liquid assets.
- Project loan balance was reported as \$87,153.52

2.3.2 State grant payments

- Mr. Perkins previously reported that CRRSA and ARPA grant signatures were applied to the grant application forms and were submitted by Mr. Perkins to the state.

2.3 All outstanding bills for the next month are to be paid.

- **Motion:** accept all items on the consent agenda.
- **Discussion:** none.
- **Vote:** motion passed unanimously.
- **Resolved:** to accept the consent agenda.

3. Unfinished Business

3.1 Phase II of the Port Master Plan Project

There was no update again this month. This project is waiting for potential 2026 funding.

3.2 ILWW Ports

Mr. Martin reported that he will be attending the annual ILWW meeting scheduled for November 7 where Mr. Charles (Bob) Brettell of Prosody Consulting will present on the Sunrise FS/IVT grant process.

3.3 Ten-year Planning Budget

No update available; this project has not started.

3.4 Funding and Grants

3.4.1 Fuel Tax Grant

There was no update this month. Mr. Perkins previously recalled that the application for this \$12,498.00 grant was submitted several months ago.

3.4.2 CRSSA and ARPA Grants

There was no update this month. Mr. Perkins previously reported that these grants have been applied for in the amounts of \$22K for CRRSA and \$13K for ARPA.

3.4.3 Sunrise FS PIDP grant application

There was no update this month. The grant application was submitted in September 2025.

3.4.4 State Reporting and Audit Requirements

Mr. Perkins stated that HRPD is waiting for a reply from the Comptroller's office to reopen the 2022 filing.

3.4.5 Annual Financial Report

Mr. Perkins reported that completion is contingent upon other items.

3.5 Airport Intern

It was previously discussed that there is no current funding opportunity.

3.6 Hangar Pavement Project

Mr. Komnick reported that \$21,994.91 has been paid to IDOT for the Port's local share of this project.

3.7 TIP Planning

3.7.1

The TIP meeting has been scheduled for October 16, 2025 with IDOT.

3.7.2

Previously reported: land purchase for the runway extension will be covered in the updated ALP.

3.7.3

Consultant for runway expansion justification. This item has been removed from the agenda.

3.8 Volunteer projects

3.8.1

Airport Improvements. There was no update given.

3.8.2

It was previously reported that Havana EAA chapter has set October 18, 2025 for its stargazing event.

3.9 Maintenance

3.9.1

Ditch maintenance. Mr. Perkins previously reported that chemical application for brush removal in the rocks has not been done as promised by the tenant farmer.

3.9.2

Vandalism deterrents. No update was available.

3.9.3

Airfield lighting and marking. No update was given.

3.9.4

Mr. Komnick previously reported that the crew car's air conditioning is inop and needs servicing.

3.9.5

Other maintenance. There was nothing to report to report.

3.9.6

Mr. Komnick reported again this month that airport's based-aircraft is up-to-date.

3.10 Insurance

Mr. Perkins reported the bond insurance is paid and in-force after the change of underwriters.

3.11 Website

A consultant has been chosen for the airport's web design at a cost of \$3,500 to \$4,000.

3.12 Airport Farming and Lease

Mr. Martin suggested publishing the new farm lease bid notice in March; others agreed.

4. New Business

4.1 The next meeting was confirmed for 08:30 AM on November 14, 2025.

5. Public Comment

5.1 Open Floor

None.

6. Adjournment

- **Motion:** at 09:40 AM to adjourn the meeting.
- **Discussion:** none
- **Vote:** motion passed unanimously.
- **Resolved** to adjourn the meeting.

Submitted,
Mike Perkins, Secretary
Havana Regional Port District

I, Mike Perkins, certify that the above minutes of this Havana Regional Port District Board Meeting were posted at the front door of the Havana Regional Airport, 17970 CR 1100N, Havana, IL on November 6, 2025 at 10:30 AM.

Mike Perkins, HRPD Secretary