

Havana Regional Port District
Minutes of Regular Meeting
Held February 13, 2026

Meeting was called to order 8:30 AM by Bob Martin, President.

1. Reading of Agenda

Roll call: Members present were Bob Martin, president; John Komnick, treasurer; and Mike Perkins, secretary.

2. Consent Agenda

2.1 Approval of the Agenda for February 13, 2026 (this meeting).

2.2 Approval of the Regular Meeting Minutes from January 9, 2026.

2.3 Budget and Financial Report

2.3.1 The financial report from Mr. Komnick is as follows:

- Mr. Komnick reported the checking account balance is \$30,825.16 and represents all liquid assets.
- Project loan balance was reported as \$84,449.38.

2.3.2 State grant payments

- No update provided. Mr. Perkins previously reported that CRRSA and ARPA grant signatures were applied to the grant application forms and were submitted by Mr. Perkins to the state.
- No update provided. Mr. Perkins previously reported he' has made calls to determine the status of the Airport Fuel Tax Refunds with Bill Eaves.

2.4 All outstanding bills for the next month are to be paid.

- **Motion:** accept all items on the consent agenda.
- **Discussion:** none.
- **Vote:** motion passed unanimously.
- **Resolved:** to accept the consent agenda.

3. Unfinished Business

3.1 Phase II of the Port Master Plan Project

There was no update again this month. Mr. Perkins previously reported that the project is waiting for potential 2026 funding.

3.2 ILWW Ports

There was no update available for this meeting. It was previously reported that the ILWW is participating in a decarbonization project study that may include the HRPD if it desires.

3.3 Funding and Grants

3.3.1 Fuel Tax Grant

Refer to 2.3.2 above for status. The application is for a \$12,498.00 grant.

3.3.2 CRSSA and ARPA Grants

Refer to 2.3.2 above for status. The grant applications are in the amounts of \$22K for CRRSA and \$13K for ARPA.

3.4.3 IVT/Sunrise FS PIDP grant application

There is no update this month. The grant application was submitted in September 2025.

3.3.4 Other grant potentials

Mr. Martin reported several potential grant recipients have been contacted with the most interested being shown by Havana Dock and Rail; Tanner Towing, with previous interest shown in riverbank reconstruction, is not pursuing a grant application this year.

Mr. Martin also suggested that a PIDP grant might be sought on behalf of an interested party for a commercial hangar or storage facility on airport grounds.

3.3.5 State Reporting and Audit Requirements

Mr. Perkins stated that he will attempt to reconcile with State assistance the budget reporting for 2023, 2024, and 2025.

3.3.6 Annual Financial Report

There was no status update given this month. Mr. Perkins previously reported that completion is contingent upon other items.

3.4 Hangar Pavement Project

Hanson Engineering reported via Mr. Martin reported that the topmost lift did not meet specifications and will be removed and re-applied.

3.5 TIP Planning

3.5.1 Airport Layout Plan and the Exhibit A

Mr. Perkins reported that Hanson is working with IDOT to resolve consulting fee issues.

3.5.2 Land purchase for runway protection and expansion

This item will now be included in the Airport Layout Plan. Potentially nine letters of intent for could be pursued from businesses in favor of a paved runway.

3.6 Volunteer projects

3.6.1 Airport Improvements.

There was no update available.

3.6.2 Havana EAA Chapter Activities

Mr. Martin previously reported the firm dates that the Havana EAA chapter are as follows:

- Young Eagles event on May 2 with a rain date of May 9
- Annual fly-in on June 20

EAA insurance will be in place for these events

3.7 Maintenance

3.7.1 Ditch maintenance.

Mr. Perkins previously reported in summer that chemical application for brush removal in the rocks has not been done as promised by the tenant farmer.

3.7.2 Vandalism deterrents.

Mr. Scott Hicks provided a quotation for the installation of a video surveillance system at a cost of \$4,000. Mr. Perkins indicated he will look into internet data to support remote video surveillance from CassComm Communications.

3.7.3 Airfield lighting and marking.

Mr. Perkins stated that an order for parts has been placed with ADB Airfield Lighting.

3.7.4 Vehicles and Equipment

Mr. Komnick reported that a tractor tire required repair. He previously reported that the crew car's inop air conditioning will be repaired in spring.

3.7.5 Other Maintenance

Mr. Martin reported that lighting the roadside entrance sign has been purchased.

Mr. Martin and Mr. Perkins each stated they were pursuing independent bids for insulating the ceiling and walls of the shop area; both bids are due soon.

3.7.6 Based Aircraft

Mr. Komnick reported again this month that airport's based-aircraft is up-to-date; we have 19 total with 16 to our credit and the other three yet to be released by other airports.

3.8 Insurance

Mr. Komnick reported that no policies at this time are up for payment.

3.9 Website

Mr. Perkins reported that the new website is live (HavanaRegionalAirport.com). He also reported that social media accounts would be developed for promotional purposes.

3.10 Airport Farming and Lease

There was discussion to renew the lease with the existing tenant farmer based on the airport's overall satisfaction and the current lease rate.

- **Motion:** to renew the farming lease with the current tenant farmer for an additional three years at the existing lease rate.
- **Discussion:** There was general consensus that the tenant farmer for the last two years has maintained both the spirit and the letter of the lease agreement.
- **Vote:** motion passed unanimously.
- **Resolved:** to renew the lease with the current tenant farmer for an additional three years at the existing lease rate.

4. New Business

4.1 Separation of general rules from the Minimum Standards Document

Mr. Perkins stated that some ordinances and rules have been included in the Minimum Standards Document and that these should be separated out. There was agreement to proceed.

4.2 Construction permits

Mr. Perkins brought up the possibility of the HRPD issuing construction permits as allowed by the port district act. There was agreement that Prosody Consulting might lend some direction.

4.2 The next meeting was confirmed for 08:30 AM on March 13, 2026.

5. Public Comment

5.1 Open Floor

None.

6. Adjournment

- **Motion:** at 10:09 AM to adjourn the meeting.
- **Discussion:** none
- **Vote:** motion passed unanimously.
- **Resolved** to adjourn the meeting.

Submitted,
Mike Perkins, Secretary
Havana Regional Port District

I, Mike Perkins, certify that the above minutes of this Havana Regional Port District Board Meeting were posted at the front door of the Havana Regional Airport, 17970 CR 1100N, Havana, IL on March 1, 2026 at 10:30 AM.

Mike Perkins, HRPD Secretary