

Havana Regional Port District
Minutes of Regular Meeting
Held March 13, 2026

Meeting was called to order 8:40 AM by Bob Martin, President.

1. Reading of Agenda

Roll call: Members present were Bob Martin, president; John Komnick, treasurer; and Mike Perkins, secretary.

2. Consent Agenda

2.1 Approval of the Agenda for March 13, 2026 (this meeting).

2.2 Approval of the Regular Meeting Minutes from February 13, 2026.

2.3 Budget and Financial Report

2.3.1 The financial report from Mr. Komnick is as follows:

- Mr. Komnick reported the checking account balance is \$23,254.18 and represents all liquid assets.
- Project loan balance was reported as \$83,728.08.

2.3.2 State grant payments

- No update provided. Mr. Perkins previously reported that CRRSA and ARPA applications were submitted by Mr. Perkins to the state in July 2025 and attempts to follow up with the State have not yielded results.
- No update provided. Mr. Perkins previously reported the Airport Fuel Tax Refund grant application was submitted in February 2025 and that since then calls have been made to the State to ascertain status to no avail.

2.4 All outstanding bills for the next month are to be paid.

- **Motion:** accept all items on the consent agenda.
- **Discussion:** none.
- **Vote:** motion passed unanimously.
- **Resolved:** to accept the consent agenda.

3. Unfinished Business

3.1 Phase II of the Port Master Plan Project

Mr. Perkins committed to checking in with B.J. Murray for a 2026 funding update.

3.2 ILWW Ports

Mr. Martin indicated there is an open question regarding a bond issuance for constructing a large hangar building on Airport property for a commercial operation.

3.3 Funding and Grant Opportunities

3.3.1 Fuel Tax Grant

Refer to 2.3.2 above for status. The application is for a \$12,498.00 grant.

3.3.2 CRSSA and ARPA Grants

Refer to 2.3.2 above for status. The grant applications are in the amounts of \$22K for CRRSA and \$13K for ARPA.

3.4.3 IVT/Sunrise FS PIDP grant application

There is no update this month. The grant application was submitted in September 2025.

3.3.4 Other grant potentials

Mr. Martin previously reported several potential grant recipients have been contacted with the most interested being shown by Havana Dock and Rail; Tanner Towing, with previous interest shown in riverbank reconstruction, is not pursuing a grant application this year.

Mr. Martin also previously suggested that a PIDP grant might be sought on behalf of an interested party for a commercial hangar or storage facility on airport grounds.

3.3.5 State Reporting and Audit Requirements

Mr. Perkins stated that he will attempt to reconcile with State assistance the budget reporting for 2023, 2024, and 2025.

3.3.6 Annual Financial Report

There was no status update given this month. Mr. Perkins previously reported that completion is contingent upon other items.

3.4 Hangar Pavement Project

There is no status update given this month. Hanson Engineering previously reported via Mr. Martin that the topmost lift did not meet specifications and will be milled off and re-applied.

3.5 TIP Planning

3.5.1 Airport Layout Plan and the Exhibit A

Mr. Perkins previously reported that Hanson is working with IDOT to resolve consulting fee issues.

3.5.2 Land purchase for runway protection and expansion

This item will now be included in the Airport Layout Plan. Potentially nine letters of intent for could be pursued from businesses in favor of a paved runway.

3.6 Volunteer projects

3.6.1 Airport Improvements.

Mr. Martin reported that the Havana EAA Chapter is considering donation of another oak tree for the observation area.

Mr. Komnick reported that a green mower reconstruction project has begun.

3.6.2 Havana EAA Chapter Activities

Mr. Martin previously reported the firm dates for Havana EAA chapter events are as follows for which EAA insurance will be in place:

- Young Eagles event on May 2 with a rain date of May 9
- Annual fly-in on June 20

3.7 Maintenance

3.7.1 Ditch maintenance.

There was no update available.

3.7.2 Vandalism deterrents.

A video surveillance system with recording capability has been installed and is working.

3.7.3 Airfield lighting and marking.

Mr. Perkins stated that an order for parts has been placed with ADB Airfield Lighting.

3.7.4 Vehicles and Equipment

Mr. Komnick previously reported that the crew car's inop air conditioning and blower will be repaired in spring.

3.7.5 Other Maintenance

Mr. Martin previously reported that lighting the roadside entrance sign has been purchased.

Mr. Martin and Mr. Perkins reported that bids have been received for insulating the shop ceiling and walls of the shop area.

3.7.6 Based Aircraft

Mr. Komnick reported again this month that airport's based-aircraft is up-to-date; 910 has 19 total aircraft with 16 to our credit, the other three yet to be released by other airports.

3.8 Insurance

Mr. Komnick reported that no policies at this time are up for payment.

3.9 Website

Mr. Perkins reported the website has had minor revisions and is otherwise operating fine.

3.10 Airport Farming and Lease

No update this month.

3.11 Update to the Minimum Standards Document

It was previously decided to separate general airport rules from the MSD. Mr. Perkins reported this work has not yet been started.

3.12 Construction Permits

Previously the Board agreed to investigate the possibility of issuing construction permits within its jurisdiction. Mr. Perkins agreed to contact Prosody Consulting for guidance on how this might be implemented.

4. New Business

4.1 The next meeting was confirmed for 08:30 AM on April 10, 2026.

5. Public Comment

5.1 Open Floor

None.

6. Adjournment

- **Motion:** at 9:39 AM to adjourn the meeting.
- **Discussion:** none
- **Vote:** motion passed unanimously.
- **Resolved** to adjourn the meeting.

Submitted March 27, 2026

Mike Perkins, Secretary

Havana Regional Port District