

Havana Regional Port District

Minutes of Regular Meeting

Held May 8, 2026

Meeting was called to order 8:30 AM by Bob Martin, President.

1. Reading of Agenda

Roll call: Members present were Bob Martin, president; John Komnick, treasurer; and Mike Perkins, secretary.

2. Consent Agenda

2.1 Approval of the Agenda for May 8, 2026 (this meeting).

2.2 Approval of the Regular Meeting Minutes from April 10, 2026

2.3 Budget and Financial Report

2.3.1 The financial report from Mr. Komnick is as follows:

- Mr. Komnick reported the checking account balance is \$18,475.16, representing all liquid assets, and that the project loan balance is \$83,056.51.

2.3.2 State grant payments

- Outstanding CRSSA grant for \$13,000
- Outstanding ARPA grant for \$22,000
- Outstanding Fuel Tax Refund grant for \$12,498

2.4 All outstanding bills for the next month are to be paid.

- **Motion:** accept all items on the consent agenda.
- **Discussion:** none.
- **Vote:** motion passed unanimously.
- **Resolved:** to accept the consent agenda.

3. Unfinished Business

3.1 Phase II of the Port Master Plan Project

Mr. Perkins previously committed to checking in with B.J. Murray for a 2026 funding update.

3.2 ILWW Ports

Mr. Martin reported that upon investigation, the question of a bond issuance for constructing a large hangar building on Airport property for a commercial operation was now moot.

3.3 Funding and Grant Opportunities

3.3.1 Fuel Tax Grant

The grant application made in February 2025 was in the amount of \$12,498.

3.3.2 CRSSA and ARPA Grants

No update was given. Mr. Perkins previously reported the ARPA and CRSSA grants were applied for in November 2023 in the amounts of \$22,000 and \$13,000 respectively and that the State has requested the HRPD to re-apply for the ARPA grant since the application was submitted three fiscal years ago.

3.4.3 IVT/Sunrise FS PIDP grant application

Mr. Martin reported the Sunrise FS grant application for \$11M grant application submitted in September 2025 was not successful. He also said he was scheduled to attend an IDOT grant meeting with Prosody for a debriefing on the subject.

3.3.4 Other grant potentials

No update was given. Mr. Martin previously reported several potential grant recipients have been contacted with the most interested being shown by Havana Dock and Rail; Tanner Towing, with previous interest shown in riverbank reconstruction, is not pursuing a grant application this year.

Mr. Martin also previously suggested that a PIDP grant might be sought on behalf of an interested party for a commercial hangar or storage facility on airport grounds.

3.3.5 and 3.3.6 Audits and Annual Financial Report

Mr. Perkins reported that he will attempt to reconcile with State assistance the Annual Financial Report budget reporting for 2023, 2024, and 2025.

3.4 Hangar Building 3 Pavement Project

Mr. Perkins reported that pavement cores are to be taken or have been taken to determine if any areas will have to be milled and re-paved.

3.5 TIP Planning

3.5.1 Airport Layout Plan and the Exhibit A

Mr. Perkins reported that this project is stalled because IDOT and Hanson Engineering have not yet resolved the engineering cost estimate matter.

3.6 Volunteer projects

3.6.1 Airport Improvements.

Mr. Martin reported that volunteers have installed lighting for the airport entrance sign.

3.6.2 Havana EAA Chapter Activities

Mr. Martin reported a firm date of June 20, 2026 for its annual fly-in and that EAA event insurance will be in place.

3.7 Maintenance

3.7.1 Ditch maintenance.

There was no update available.

3.7.2 Vandalism deterrents.

A video surveillance system with recording capability has been installed and is working. This item is to be removed from the agenda.

3.7.3 Airfield lighting and marking.

Mr. Perkins reported that repair parts are still on order with ADB Airfield Lighting.

3.7.4 Vehicles and Equipment

Mr. Komnick reported that the crew car's air conditioning and blower have been repaired.

3.7.5 Other Maintenance

Mr. Komnick reported that the septic lift pump is not working and that he was seeking someone to repair it.

Mr. Martin and Mr. Perkins previously reported that bids have been received for insulating the shop ceiling and walls of the shop area.

3.7.6 Based Aircraft

Mr. Komnick reported that airport's based-aircraft is up-to-date and that 910 has 19 total aircraft with 16 to its credit, the other three yet unreleased by other airports.

3.8 Insurance

Mr. Komnick reported that all policies are paid.

3.9 Website

Mr. Perkins reported the new airport website is stable and operating but that status of the promised social media accounts is not known.

3.10 Airport Farming and Lease

No update was given this month.

3.11 Update to the Minimum Standards Document

It was previously decided to separate general airport rules from the MSD. Mr. Perkins reported again this month this work has not yet been started.

3.12 Construction Permits

Previously the Board agreed to investigate the possibility of issuing construction permits within its jurisdiction. Mr. Perkins reported that Prosody Consulting indicated a willingness to investigate the possibilities.

4. New Business

4.1 The next meeting was confirmed for 08:30 AM on June 19, 2026 (a week later than normal for member availability).

5. Public Comment

5.1 Open Floor

None.

6. Adjournment

- **Motion:** at 9:26 AM to adjourn the meeting.
- **Discussion:** none
- **Vote:** motion passed unanimously.
- **Resolved** to adjourn the meeting.

Submitted June 15, 2026

Mike Perkins, Secretary

Havana Regional Port District