Havana Regional Port District

Minutes of Regular Meeting

Held July 9, 2026

Meeting was called to order at 8:42 AM by Bob Martin, President.
Guests

1. Reading of Agenda
1.1 Roll call: Members present were Bob Martin, president; John Komnick, treasurer; and Mike Perkins, secretary.
1.2 Recognition of guests: Mac Swan was recognized, representing eWorldLinx.

2. Consent Agenda
2.1 Approval of the Agenda for July 10, 2026 (this meeting).

2.2 Approval of the Regular Meeting Minutes from June 19, 2026.

2.3 Budget and Financial Report

2.3.1 The financial report from Mr. Komnick is as follows:
Mr. Komnick reported the checking account balance is $35,790.73, representing all liquid assets, and that the project loan balance is $81,677.50.

2.3.2 State grant payments
Outstanding CRSSA grant for $13,000
Outstanding ARPA grant for $22,000
Outstanding Fuel Tax Refund grant for $12,498

All outstanding bills for the next month are to be paid.

> **Motion:** accept all items on the consent agenda.
> Discussion: none.
> **Vote:** motion passed unanimously.
> **Resolved:** to accept the consent agenda.

3. Unfinished Business

3.1 Damage to aircraft property
Still awaiting access to the security video system.

3.2 Pending FOIA request

A recommended response was discussed.

3.3 Phase II of the Port Master Plan Project
Mr. Perkins initiated a call to B.J. Murray during the meeting to discuss port funding; he provided several recommendations.

3.4 ILWW Ports
Mr. Martin reported that a decarbonization project is being considered; a September 23, 2026 meeting is being held by ILWW Ports for interested parties.

3.5. Funding and Grant Opportunities
3.5.2 Port Operational Expenses
A summary of the HRPD's annual operating expenses was sent to B.J. Murray at his request for a "sample" of port expenses.
3.5.4 Sponsorship of IVT's PIDP grant
To be removed from the agenda.
3.5.5
Bob Brettell and Chris Smith reported to HRPD that grants might be available from congressionally-directed funding (previously earmarks) and that HRPD would have to request them.

3.5.6 Audits and Annual Financial Report
Guest Mac Swan provided some insight on submitting AFRs.

3.6 Hangar Building 3 Pavement Project
Mr. Perkins reported there have been no updates provided by either IDOT or Hanson Engineering. However, visually the rain drainage appears to be adequate.

3.7 TIP Planning
3.7.1 Airport Layout Plan and the Exhibit A
No new update was available. Mr. Perkins previously reported that this project is stalled with IDOT and Hanson Engineering locked in the engineering cost estimate matter.

Added note: B.J. Murray reported in a telcon during the meeting that the parking lot and access road repaving project is allocated $102,730 (including a $10K local match) from the Rebuild Illinois funding, but that these grant funds will not exist forever.

3.8 Volunteer projects
3.8.1 Airport Improvements.
The broken glass door will be replaced by volunteers.
The Havana Flyers club offered to clean the back room of the main building.

3.8.2 Havana EAA Chapter Activities

Mr. Martin reported the Oktoberfest (off-airport) event in September.

3.9 Maintenance

3.9.1 Ditch maintenance.
There was no update available.

3.9.2 Airfield lighting and marking.
Mr. Perkins again reported this month that repair parts are still on order with ADB Airfield Lighting.

3.9.3 Vehicles and Equipment
Mr. Komnick reported all equipment is functioning.

3.9.5 Other Maintenance
Mr. Komnick reported that the septic lift pump has been repaired. Mr. Martin previously reported that the shop insulation project will wait until the budget improves.

3.9.6 Based Aircraft
Mr. Komnick that Based Aircraft is up-to-date.

3.10 Insurance
Mr. Komnick reported that all policies are paid.

3.11 Website
Mr. Perkins that the website administrator is waiting for some video files to post.

3.12 Airport Farming and Lease
Mr. Komnick reported that farm lease payment has been received.

3.13 Update to the Minimum Standards Document
It was previously decided to separate general airport rules from the MSD. Mr. Perkins reported again this month this work has not yet been started.

3.14 Construction Permits
Previously the Board agreed to investigate the possibility of issuing construction permits within its jurisdiction. Mr. Perkins reported that Prosody Consulting indicated a willingness to investigate the possibilities.

4. New Business
4.1 Next regular meeting is scheduled for August 14, 2026.

5. Public Comment

5.1 Open Floor
None.

6. Adjournment

Motion: at 10:00 AM to adjourn the meeting.
Discussion: none
Vote: motion passed unanimously.
Resolved to adjourn the meeting.

Submitted August 11, 2026
Mike Perkins, Secretary
Havana Regional Port District