

Havana Regional Port District

Minutes of Regular Meeting

Held August 14, 2026

Meeting was called to order at 8:30 AM by Bob Martin, President.

Guests

1. Reading of Agenda

1.1 Roll call: Members present were Bob Martin, president; John Komnick, treasurer; and Mike Perkins, secretary.

1.2 Recognition of guests: none

2. Consent Agenda

2.1 Approval of the Agenda for August 14, 2026 (this meeting).

2.2 Approval of the Regular Meeting Minutes from July 10, 2026.

2.3 Budget and Financial Report

2.3.1 The financial report from Mr. Komnick is as follows:

Mr. Komnick reported the checking account balance is \$42,285.09, representing all liquid assets, and that the project loan balance is \$80,207.49.

2.3.2 State grant payments

Outstanding CRSSA grant for \$13,000

Outstanding ARPA grant for \$22,000

Outstanding Fuel Tax Refund grant for \$12,498

All outstanding bills for the next month are to be paid.

Motion: accept all items on the consent agenda.

Discussion: none.

Vote: motion passed unanimously.

Resolved: to accept the consent agenda.

3. Unfinished Business

3.1 Damage to aircraft property

Mr. Komnick reported that HRPD is still awaiting access to the security video system. This item will be removed from the agenda.

3.2 Pending FOIA request

Response has been made. This item will be removed from the agenda.

3.3 Phase II of the Port Master Plan Project

Mr. Perkins exchanged emails with IDOT requesting (an estimated) \$345,000 for the Port Master Plan Phase II Study; IDOT's response was that they are aware of HRPD's request and are positive toward it.

3.4 ILWW Ports

Mr. Martin reported that a he will be attending a decarbonization project meeting September 23, 2026 held by ILWW Ports for interested parties.

3.5. Funding and Grant Opportunities

3.5.2 Port Operational Expenses

Mr. Perkins reported there was no update to be given at this meeting. Previously he reported that a summary of the HRPD's annual operating expenses was sent to B.J. Murray at his request for a "sample" of port expenses.

3.5.5

There was no update given this meeting. Mr. Martin previously reported that Bob Brettell and Chris Smith indicated HRPD that grants might be available from congressionally-directed funding (previously earmarks) and that HRPD would have to request them.

3.5.6 Audits and Annual Financial Report

Mr. Perkins said that outside help is being sought to provide guidance for submitting outstanding AFRs to the state comptroller's office. Mr. Perkins also said that he responded to the state's notice of the requirement for a forced audit.

3.6 Hangar Building 3 Pavement Project

Mr. Perkins reported again there have been no updates provided by either IDOT or Hanson Engineering on quality of the third hanger pavement.

3.7 TIP Planning

3.7.1 Airport Layout Plan and the Exhibit A

Mr. Perkins previously reported that IDOT has agreed to the estimated engineering costs and that the next step is for HRPD to approve **by vote** to execute the project's Architectural and Engineering Agreement.

3.8 Volunteer projects

3.8.1 Airport Improvements.

Mr. Komnick reported that the 100LL fuel nozzle was replaced. Previously he reported that the broken glass door will be replaced by volunteers and that the Havana Flyers club offered to clean the back room of the main building.

3.8.2 Havana EAA Chapter Activities

Mr. Martin reported the Oktoberfest (off-airport) event in September.

3.9 Maintenance

3.9.1 Ditch maintenance.

There was no update available.

3.9.2 Airfield lighting and marking.

Mr. Perkins again reported this month that repair parts are still on order with ADB Airfield Lighting.

3.9.3 Vehicles and Equipment

Mr. Komnick reported all equipment is functioning.

3.9.5 Other Maintenance

Mr. Komnick reported that the septic lift pump has been repaired. Mr. Martin previously reported that the shop insulation project will wait until the budget improves.

3.9.6 Based Aircraft

Mr. Komnick that Based Aircraft is up-to-date.

3.10 Insurance

Mr. Komnick reported that all policies are paid.

3.11 Website

Mr. Perkins that the website administrator is waiting for some video files to post.

3.12 Airport Farming and Lease

Mr. Komnick reported that farm lease payment has been received.

3.13 Update to the Minimum Standards Document

It was previously decided to separate general airport rules from the MSD. Mr. Perkins reported again this month this work has not yet been started.

3.14 Construction Permits

Previously the Board agreed to investigate the possibility of issuing construction permits within its jurisdiction. Mr. Perkins reported that Prosody Consulting indicated a willingness to investigate the possibilities.

4. New Business

4.1 Next regular meeting is scheduled for August 14, 2026.

5. Public Comment

5.1 Open Floor

None.

6. Adjournment

Motion: at 9:35 AM to adjourn the meeting.

Discussion: none

Vote: motion passed unanimously.

Resolved to adjourn the meeting.

Submitted September 7, 2026

Mike Perkins, Secretary

Havana Regional Port District